

Please fill in this form using a ball point pen and return to:

South Northants Homes Ltd
Wood Burcote House
Burcote Road
Towcester
Northants NN12 6TF

Name(s) of Account Holder(s)

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Bank or Building Society Account Number

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Branch Sort Code

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Name and full postal address of your Bank or Building Society

To The Manager	Bank or Building Society
Address	
Postcode	

Tenancy/Lifeline Reference Number (office use only)

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Instruction to your Bank or Building Society to pay by Direct Debit

Originator's Identification Number

9	5	8	8	1	4
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(For South Northants Homes Ltd Official use only)
This is not part of the instruction to your bank or building society.
Please complete your name, address, and garage address (if appropriate) and preferred monthly payment date

Name:

Address:

Garage:

Payment Date: 1st 7th 15th
(please circle your preferred date)

Instruction to your Bank or Building Society

Please pay South Northants Homes Ltd Direct Debits from the account detailed in this instruction subject to the safeguards assured by the Direct Debit Guarantee. I understand this instruction may remain with South Northants Homes Ltd and if so, details will be passed electronically to my Bank / Building Society.

Signature(s)
Date

Banks and Building Societies may not accept Direct Debit Instructions for some types of account

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This guarantee should be detached and retained by the Payer

The Direct Debit Guarantee

- This Guarantee is offered by all Banks and Building Societies that accept instructions to pay Direct Debits
- If there are any changes to the amount, date or frequency of your Direct Debit South Northants Homes Ltd will notify you ten working days in advance of your account being debited or as otherwise agreed. If you request South Northants Homes Ltd to collect a payment, confirmation of the amount and date will be given to you at the time of the request
- If an error is made in the payment of your Direct Debit, by South Northants Homes Ltd, or your Bank or Building Society, you are entitled to a full and immediate refund of the amount paid from your bank or building society.
 - If you receive a refund you are not entitled to, you must pay it back when South Northants Homes Ltd asks you to
- You can cancel a Direct Debit at any time by simply contacting your bank or building society. Written confirmation may be required. Please also notify us.